



RUTGERS

Law School

INSTITUTE FOR PROFESSIONAL EDUCATION

Volunteer Lawyers
for Justice
Taking Cases. Changing Lives.

Pro Bono: Do What You Know to Help Promote Access to Justice

Tuesday, October 24, 2023

12:00 p.m. – 1:30 p.m. (Eastern time)

In-person and Zoom Webinar

This program will provide an overview of how attorneys can become involved in promoting access to justice through a variety of pro bono opportunities available at Volunteer Lawyers for Justice. If you are looking to give back and utilize your skills in an area that you already practice, there is a pro bono opportunity that is right for you! Cases will be made available after this program. The program will also provide an overview of relevant NJ court rules, ethics opinions, and rules of professional conduct related to pro bono practice and poverty law.

Speakers:

[Eileen Ingram-Willis](#)

Managing Attorney
Volunteer Lawyers for Justice

[Eric W. Hughes](#)

Bershad Communications Manager
Volunteer Lawyers for Justice

CLE Credit: NJ: 1.5 (incl. 1.5 DIEB) | NY: 1.5 (incl. 1.5 DIEB) | PA: 1.0 (incl. 1.0 ethics)

See page 2 for the agenda and page 3 for CLE details.

CLE Registration Fee: \$30

FEE WAIVED FOR ATTORNEYS WHO AGREE TO TAKE ONE FULL REPRESENTATION CASE THROUGH THIS PROGRAM'S CO-SPONSOR, VOLUNTEER LAWYERS FOR JUSTICE, OVER THE NEXT YEAR. If you intend to volunteer, please indicate so by applying promo code **PROBONO428** and the fee waiver will be confirmed when you sign in.

Register at **rutgerscle.com**

AGENDA

- 12:00 PM Welcome/Introductions (5 minutes)**
- 12:05 PM The Benefits of Pro Bono Work (10 minutes)**
- 12:15 PM Factors to Consider When Selecting a Pro Bono Program (10 minutes)**
- 12:25 PM Choose a Program that Works for You (10 minutes)**
- 12:35 PM Expectations of Ethical Pro Bono Volunteers (15 minutes)**
- 12:50 PM Case Scenarios (20 minutes)**
- 1:10 PM Next Steps/Q&A (15 minutes)**
- 1:25 PM Concluding Remarks (5 minutes)**
- 1:30 PM Adjourn**

CLE INFORMATION

Rutgers Law School is an approved New Jersey (418) and Pennsylvania (824) continuing legal education provider. In addition, this program qualifies for New York CLE credit pursuant to the [Approved Jurisdiction policy](#). If you are seeking CLE credit, you must attend, complete an attendance form and evaluation, and have paid the applicable CLE fee.

NJ CLE Information: This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 1.5 hours of total CLE credit. Of these, 1.5 qualify as hours of credit for diversity, inclusion, and elimination of bias.

NY CLE Information: This non-transitional continuing legal education program qualifies for a maximum of 1.5 credit hours (based on a 50-minute hour), and of which 1.5 credit hours can be applied toward the Diversity, Inclusion, and Elimination of Bias requirement. New York attorneys must view the entire program to receive CLE credit (no partial credit allowed).

PA CLE Information: This program has been approved by the Pennsylvania Continuing Legal Education Board for 1.0 hours of ethics, professionalism, or substance abuse CLE credit.

Other Jurisdictions: Rutgers Law School does not seek direct accreditation of live programs or webinars in other states. However, some states allow attorneys to earn credit through reciprocity or self-submission. Attorneys must research CLE rules and request accreditation from their respective state/jurisdiction. Rutgers Law School will provide proof of attendance.

Attendance Reporting: For Zoom attendees, during the program, codes will be announced at random intervals. Keep track of these codes, which you will need to confirm your attendance. A link to an attendance and evaluation form will be provided at the end of a webinar or upon request by email.

For in-person attendees, you will sign in upon arrival and receive an attendance form and evaluation. Upon departure, you will certify your attendance for the entire program, or segments, and hand in the completed form.

If you meet our CLE requirements, Rutgers Law School will submit attendance to Pennsylvania, and issue certificates of attendance for New Jersey and New York within 30 days of the program.

Rutgers Law School will email certificates of attendance for New Jersey and New York attorneys and submit attendance for Pennsylvania attorneys within 30 days of the program.

CLE Materials: Thorough, high-quality, and carefully written materials shall be distributed to all attendees electronically before or at the program.

Format: Zoom webinar, alternative, verifiable, live simultaneous transmission with synchronous interactivity (questions allowed during program) or faculty in room with participants.

Cancellation Policy: Cancellation notices must be received by email to ipe@law.rutgers.edu at least 24 hours before the program to qualify for a refund, less a \$10 administrative fee. There are no refunds after this time except for extraordinary circumstances as determined by the director or program coordinators. You may opt to receive credit for the full amount paid and apply it toward another program within a year. Substitutions are accepted.

Financial Hardship Policy: We are strongly committed to professional development and seek to make our programs affordable to attorneys. If possible, we will provide reduced tuition, tuition waiver or scholarship to attorneys who demonstrate financial hardship. Requests should be made prior to the program date by email to ipe@law.rutgers.edu.