

## **Maintaining Attorney Trust and Business Accounts**

**October 23, 2013**

6:00 to 8:00 p.m.

**Rutgers School of Law - Camden**

217 North 5<sup>th</sup> Street

Camden, NJ

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This program, which qualifies for NJ Newly Admitted credits under “Trust and Business Accounting”, will cover the key requirements of the New Jersey Court Rules and the Rules of Professional Conduct that give rise to audit issues with respect to handling client funds, maintaining attorney trust, business and fiduciary accounts and the required recordkeeping. This will be done by providing a first-hand view of the audit process, red flags and how to avoid issues during an audit. Topics include:

- The recordkeeping requirements as per NJ Court Rule 1:21-6 and RPC 1.15
- Random audit procedures and findings
- Common recordkeeping problems
- Disciplinary audit procedures and findings
- Trust Overdraft Program
- Overview of disciplinary process

**Faculty:**

**Robert Prihoda, Esq.** , Chief of the Random Audit Program, Office of Attorney Ethics

**William Ruskowski**, Chief of Investigations, Office of Attorney Ethics

**Who should attend:** This program is valuable to any attorney handling client funds. This course counts toward the newly admitted attorney requirement in New Jersey for law office management.

**CLE Credit:** NJ, NY & PA: 2.0 Ethics Credit Hours

**Registration Fee:** \$50

**Register at** [www.rutgerscle.com](http://www.rutgerscle.com)