

# MAINTAINING ATTORNEY TRUST AND BUSINESS ACCOUNTS: SAILING THROUGH AN AUDIT AND AVOIDING COMMON PITFALLS

**Monday, October 5, 2015**

6:00 p.m. – 8:00 p.m.

**Rutgers School of Law-Newark**

Center for Law and Justice | 123 Washington Street | Newark, NJ 07102

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This program will cover the key requirements of the New Jersey Court Rules and the Rules of Professional Conduct with respect to handling client funds, maintaining attorney trust, business and fiduciary accounts and the required recordkeeping. Get a first-hand view of the audit process from a senior random auditor, learn the top 10 mistakes that lawyers make with their trust and business accounts, and how to avoid issues in the event of an audit. This program is appropriate for both new attorneys and seasoned attorneys. Topics include:

- Responsibilities of the attorney under the NJ Court Rule 1:21-6 and RPC 1.15
- Mechanics and key concepts of attorney trust accounting
- Basic recordkeeping requirements for attorney trust accounts, attorney business accounts, and how they differ
- Random Audit Program: procedures, findings, and consequences of non-compliance
- Top 10 mistakes lawyers make with their trust and business accounts

**Faculty:**

**Mimi Lakind, Esq.**

Ms. Lakind, a 31-year veteran of the New Jersey Supreme Court, Office of Attorney Ethics, Random Audit Program has been a senior random auditor for 21 years. She is responsible for conducting random compliance audits of attorney trust, business and fiduciary accounts.

**CLE credit hours:**

**2.4 NJ (includes 1.2 ethics) | 2.0 NY (includes 2.0 ethics) | 2.0 PA (includes 2.0 ethics)**

**NJ CLE Information:** This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 2.4 hours of total CLE credit. Of these, 1.2 qualify as hours of credit for ethics/professionalism. This program also qualifies for NJ newly admitted CLE credit.

**Registration fee: \$50**

**Register at [rutgerscle.com](http://rutgerscle.com)**