

BRIDGE THE GAP: LAW PRACTITIONER ESSENTIALS

December 16, 2021 | 9:00 a.m. - 1:15 p.m. EST
Rutgers Law School - Via Zoom

This program is an overview of law practitioner essentials. It is designed as a transitional program for new attorneys but is an excellent refresher for all attorneys. Participants will have the opportunity to engage in lively discussions of ethical hypotheticals to illustrate the relevant and practical application of the Rules of Professional Conduct. Topics include:

- **The Client/Attorney Relationship:** communication, expectations, confidentiality, conflict of interest, letter of engagement, court appearances
- **Practice Management & Technology:** managing staff, the role of technology, file and time management, billing practices, correspondence, escrow and retainer funds
- **Fiduciary Requirements:** managing client accounts, avoiding financial troubles, safekeeping property, IOLTA and operating accounts, disputed funds
- **Diversity & Inclusion:** importance in the profession, unconscious bias, future expectations, anti-discrimination
- **Substance Abuse Prevention:** Lawyers Concerned for Lawyers, self-care tips
- **The Pennsylvania Supreme Court Disciplinary System:** overview, violations, consequences, inactive status & suspensions, ethics guidance
- **Outreach Programs & Resources:** State, county and affinity bar associations, legal aid network, pro bono service, continuing legal education

Though the program follows the curriculum and utilizes an instructional video set forth by the Pennsylvania Supreme Court for the PA Bridge the Gap requirement, it also covers New Jersey practice and divergences between New Jersey, Pennsylvania and New York rules.

Speaker: Camille Andrews, Retired | Former Professor of Law and Associate Dean | Rutgers Law School

CLE Credit Hours: NJ: 4.8 | NY: 4.5 | PA: 4.0
(See detailed breakdown of credits below)

Registration Fee: \$125

Register at rutgerscle.com

CLE INFORMATION

Rutgers Law School is an approved New Jersey and Pennsylvania continuing legal education provider. In addition, this program qualifies for New York CLE credit pursuant to the Approved Jurisdiction policy.

NJ CLE Information: This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 4.8 hours of total CLE credit including 2.0 ethics, 1.0 diversity, inclusion and elimination of bias, and 1.8 law practice management.

NY CLE Information: This program qualifies for New York CLE credit pursuant to the [Approved Jurisdiction](#) Policy. This non-transitional continuing legal education program qualifies for a maximum of 4.5 credit hours (based on a 50-minute hour). Of these, 2.0 credit hours can be applied toward the Ethics and Professionalism requirement or 1.0 of those 2.0 credit hours can be applied toward the Diversity, Inclusion and Elimination of Bias requirement. Duplicate credit for the same hour of instruction is not permitted; an election must be made by the attendee, and each hour may be counted as satisfying only one category of instruction.

PA CLE Information: This program has been approved by the Supreme Court of Pennsylvania Continuing Legal Education Board for 4.0 CLE credit hours including 4.0 ethics credits (based on a 60-minute hour).

Other Jurisdictions:

Rutgers Law School does not seek direct accreditation of live programs or webinars in other states. However, some states allow attorneys to earn credit through reciprocity or self-submission. Attorneys must research CLE rules and request accreditation on their own from their respective state/jurisdiction. Rutgers Law School will provide proof of attendance.

Attendance Reporting

For each accredited webinar or teleconference, complete an online attendance form and evaluation to confirm your attendance and obtain your certificates. The attendance form and evaluation will either be provided on-screen at the end of a webinar and/or shortly after a webinar or teleconference via email.

You must view the entire program in order to receive CLE credit. During the program, codes will appear at random intervals. Please keep track of these codes, as you will need them to confirm your attendance for a certificate of attendance.

Rutgers Law School will issue certificates of attendance for New Jersey and New York within 30 days of the program.

Format: Alternative, verifiable, live simultaneous transmission (webinar/webconference) with synchronous interactivity (questions allowed during program).

